February 15<sup>th</sup>, 2023 THE REGULAR MEETING OF THE HANNA TOWN COUNCIL

WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA

TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

**CALL TO ORDER:** Mayor Ostling called the regular meeting of the Hanna Town Council

to order at 6:30 P.M. Roll call was taken, Council Members present

constituting a quorum were:

**Council Members:** 

Sam Sikes
Bill Dys
Absent:
Roger Hawks
Jayson Nordquist

Also present:

Town Treasurer/Clerk:

Clerk/Treasurer/Clerk of Court

Public Works Director:

WTP Operator:

Hanna Marshal:

Rec Center Manager:

Ann Calvert

Vivian Gonzales

Larry Korkow

Dave Sutter

Ted Kranenberg

Kim Connolly

**APPROVE AGENDA:** Cm. Sikes moved to approve the agenda with no additions

or changes. Cm. Dys seconded the motion. The motion carried

with all present members voting aye.

**APPROVE MINUTES:** Cm. Sikes moved to approve the January 10<sup>th</sup>, Regular

Meeting Minutes, January 23, 2023 Special meeting minutes and February 9<sup>th, 2023</sup>, Workshop minutes. Cm Dys seconded the motion. The motion carried with all present

members voting aye.

BOARD AND DEPARTMENT REPORT

HCJPB No Meeting

Public Works Department
WTP
January, 2023 Report
Marshal's Office
January, 2023 Report
Rec Center
January, 2023 Report
January, 2023 Report
January, 2023 Report

SCWEMS December, 2022 Minutes & Financials

CCVC No Reports

Hanna Housing Board

Museum Board

January, 2023 Minutes & Report

January, 2023 Minutes & Financials

2019 SPT JPB

December, 2022 Minutes and Reports

CCCOG No Report
Engineering Associates Written Report

WSCN Advisory Council October, 2022 Minutes & January, 2023 Agenda

Wyoming Community Gas No Reports

Cm. Sikes moved to approve all Board and Department Reports. Cm.

Dys seconded the motion. The motion carried with all present members voting aye.

# **FINANCIAL REPORTS:**

# **BILLS TO BE RATIFIED PAID January, 2023, AS FOLLOWS:**

Amazon	Office Supplies	\$202.27
Amazon	Janitor Supplies	\$61.81
Amazon	Electronic Supplies	\$224.50
Amazon	Equipment Supplies and Repair	\$23.99

Black Hills Energy         Monthly Utilities         \$12,392,49           Ebay         Deck Flange for Slide at Rec Center         \$62,99           Microsoft Azure         Monthly backup to server         \$25,95           O'Reilly Auto Parts         Anti-freeze-Trash Truck         \$40,98           Perkins Oil         Fuel Bill for January         \$3,645,43           Pit Bowes Global Financial         O'ffice Supplies         \$175,98           Quill         Electronic Supplies         \$185,99           Quill         Janitor Supplies         \$185,99           Quill         Janitor Supplies         \$185,99           Rocky Mm Power         Monthly Utilities         \$3,366.0           Rose Holding Inc.         Parts for Plow Truck         \$2,109.86           Sam's Club         O'ffice Supplies         \$33.86           Sam's Club         Vending Supplies         \$44.46           Sam's Club         Concession Supplies         \$54.44           Sam's Club         Cell Phone Services         \$423.12           Warn-WCCA         Energy Lease Program         \$500.00           Wyo. Dept. of Revenue         Annual Sales and use taxes         \$152.06           Wyo. Machinery Company         Snow Removal Supplies         \$1,444.81	D1. 1 1111. F	Manda Tidlida	¢12.202.40
Microsoft Azure         Monthly backup to server         \$25,95           O'Reilly Auto Parts         Anti-freeze-Trash Truck         \$40,98           Perkins Oil         Fuel Bill for January         \$3,645,43           Pit Bowes Global Financial         Office Supplies         \$175,98           Quill         Electronic Supplies         \$188,99           Quill         Janitor Supplies         \$185,96           Red Lion Inn         WAM Conference Rooms for Mayor and council         \$376,00           Rocky Min Power         Monthly Utilities         \$2,109,86           Sam's Club         Office Supplies         \$33,86           Sam's Club         Vending Supplies         \$33,86           Sam's Club         Vending Supplies         \$56,48           Sam's Club         Cell Plone Services         \$42,12           Wam-WCA         Energy Lease Program         \$650,00           Wyo. Machinery Company         Snow Removal Supplies         \$11,44,81           Wyo. Machinery Company         Snow Removal Supplies         \$11,44,81           WAM         Winter Workshop Registration for Mayor and Council         \$60,00           Weyo Machinery Company         Snow Removal Supplies         \$11,44,81           Ward         Lease Payment         \$1,00 </td <td>= -</td> <td>•</td> <td></td>	= -	•	
O'Reilly Auto Parts         Anti-freeze-Trash Truck         \$40,654,34           Prit Bowes Global Financial         Postage Meter Rental         \$175,98           Quill         Office Supplies         \$21,75           Quill         Electronic Supplies         \$185,99           Quill         Janitor Supplies         \$185,99           Quill         Janitor Supplies         \$185,99           Red Lion Inn         WAM Conference Rooms for Mayor and council         \$376,00           Rose Holding Inc.         Parts for Plow Truck         \$2,109,86           Sam's Club         Office Supplies         \$33,86           Sam's Club         Concession Supplies         \$44,46           Sam's Club         Concession Supplies         \$44,31           Union Telephone         Cell Phone Services         \$423,12           Wam-WCCA         Energy Lease Program         \$650,00           Wyo Machinery Company         Snow Removal Supplies         \$11,44,81           WAM         Winter Workshop Registration for Mayor and Council         \$600,00           Xerox         Lease Payment         \$37,600           Brills To Be Paid February         Forture         \$112,28           Blakeman Propane         Long Distance Charges         \$112,28 <tr< td=""><td>•</td><td></td><td></td></tr<>	•		
Perkins Oil         Fuel Bill for January         \$3,64,54.34           Pit Bowes Global Financial         Postage Meter Rental         \$175,98           Quill         Electronic Supplies         \$24,70           Quill         Janitor Supplies         \$186,957           Red Lion Inn         WAM Conference Rooms for Mayor and council         \$376,00           Rock J Wint Power         Monthly Utilities         \$8,236,60           Rose Holding Inc.         Parts for Plow Truck         \$2,109,86           Sam's Club         Vending Supplies         \$33,86           Sam's Club         Vending Supplies         \$34,46           Sam's Club         Concession Supplies         \$44,46           Lonion Telephone         Cell Plone Services         \$423,12           Wan-WCA         Energy Lease Program         \$650,00           Wyo Dept. of Revenue         Annual Sales and use taxes         \$152,06           Wyo Machinery Company         Snow Removal Supplies         \$34,09           Xerox         Lease Payment         \$300,00           Xerox         Lease Payment         \$31,411.81           WAM         Winter Workshop Registration for Mayor and Council         \$360.93           Bills To Be Paid February         16th, 2023 AS FOLLOWS:         \$31,4			
Pit Bowes Global Financial         Postage Meter Rental         \$175,98           Quill         Office Supplies         \$24,70           Quill Blectronic Supplies         \$185,99           Quill Janitor Supplies         \$186,95           Red Lion Inn         WAM Conference Rooms for Mayor and council         \$376,00           Rock JMm Power         Monthly Utilities         \$8,236,60           Rose Holding Inc.         Parts for Plow Truck         \$2,209,86           Sam's Club         Office Supplies         \$33,86           Sam's Club         Concession Supplies         \$56,48           Sam's Club         Concession Supplies         \$56,00           Wam-WCCA         Energy Lease Program         \$50,00           Wyo. Dept. of Revenue         Annual Sales and use taxes         \$152,06           Wyo. Dept. of Revenue         Annual Sales and use taxes         \$152,06           Wyo. Machinery Company         Snow Removal Supplies         \$31,44,81           WAM         Winter Workshop Registration for Mayor and Council         \$600,00           Weon         Contract Base charge and copy overage         \$31,90,11           Bills To Be Paid February         Ifterest and the state of	•		
Quill         Office Supplies         \$24.70           Quill         Electronic Supplies         \$185.99           Quill         Janitor Supplies         \$169.57           Red Lion Inn         WAM Conference Rooms for Mayor and council         \$376.00           Rocky Mm Power         Monthly Utilities         \$8.236.60           Rose Holding Inc.         Parts for Plow Truck         \$2,109.86           Sam's Club         Vending Supplies         \$34.46           Sam's Club         Vending Supplies         \$44.46           Sam's Club         Concession Supplies         \$45.61           Union Telephone         Cell Plone Services         \$423.12           Wam-WCCA         Energy Lease Program         \$650.00           Wyo Machinery Company         Snow Removal Supplies         \$1,144.81           WAM         Winter Workshop Registration for Mayor and Council         \$600.00           Xerox         Lease Payment         \$300.00           Xeriox         Lease Payment         \$31.09.3           Torand Total         \$31.40.01         \$31.40.11           Bills To Be Paid February         16th, 2023 AS FOLLOWS:         \$31.22           BON Telecom         Long Distance Charges         \$11.22           Blakeman Propane </td <td></td> <td>· · · · · · · · · · · · · · · · · · ·</td> <td></td>		· · · · · · · · · · · · · · · · · · ·	
Quill         Electronic Supplies         \$168.5.9           Quill         Janitor Supplies         \$169.57           Red Lion Inn         WAM Conference Rooms for Mayor and council         \$376.00           Rock Mtn Power         Monthly Utilities         \$2.20.60           Rose Holding Inc.         Parts for Plow Truck         \$2.109.86           Sam's Club         Office Supplies         \$33.86           Sam's Club         Concession Supplies         \$56.48           Sam's Club         Concession Supplies         \$56.48           Union Telephone         Cell Phone Services         \$423.12           Wam-WCCA         Energy Lease Program         \$65.00           Wyo Machinery Company         Snow Removal Supplies         \$1,144.81           WAM         Winter Workshop Registration for Mayor and Council         \$600.00           Xerox         Lease Payment         \$37.00           Xesi Document Solutions         Contract Base charge and copy overage         \$36.92           BCN Telecom         Long Distance Charges         \$112.28           BCN Telecom         Long Distance Charges         \$112.28           BCN Telecom         Long Distance Charges         \$15.00           Carbon County Clerk         New Title Fees         \$15.00			
Quill         Janitor Supplies         \$169.57           Red Lion Inn         WAM Conference Rooms for Mayor and council         \$376.00           Rocky Min Power         Monthly Utilities         \$8,236.60           Rose Holding Inc.         Parts for Plow Truck         \$2,109.86           Sam's Club         Office Supplies         \$33.86           Sam's Club         Cencesion Supplies         \$44.46           Sam's Club         Concession Supplies         \$44.46           Sam's Club         Concession Supplies         \$42.3.12           Wam-WCA         Energy Lease Program         \$650.00           Wyo. Dept. of Revenue         Annual Sales and use taxes         \$152.00           Wyo Machinery Company         Snow Removal Supplies         \$1,144.81           WAM         Winter Workshop Registration for Mayor and Council         \$600.00           Xerox         Lease Payment         \$37.00           Xerox         Lease Payment         \$31.00           Xerox         Lease Payment         \$3.40           Xeriox         Long Distance Charges         \$11.22           Bonate Total         \$10.00         \$10.00           Bills To Be Paid February         \$16t, 223 AS FOLLOWS:         \$11.22           Bomgars	=	**	
RecLion Inn         WAM Conference Rooms for Mayor and council         \$375.00           Rocky Mtn Power         Monthly Utilities         \$8,236.60           Rose Holding Inc.         Parts for Plow Truck         \$2,109.86           Sam's Club         Office Supplies         \$44.46           Sam's Club         Concession Supplies         \$44.46           Sam's Club         Concession Supplies         \$56.48           Union Telephone         Cell Phone Services         \$423.12           Wam-WCCA         Energy Lease Program         \$650.00           Wyo Machimery Company         Snow Removal Supplies         \$1,144.81           WAM         Winter Workshop Registration for Mayor and Council         \$600.00           Kerox         Lease Payment         \$360.00           Kesi Document Solutions         Contract Base charge and copy overage         \$360.00           Kerox         Lease Payment         \$31.00           Kesi Document Solutions         Contract Base charge and copy overage         \$360.00           Kerox         Lease Payment         \$31.00           Kesi Document Solutions         Contract Base charge and copy overage         \$31.00           BCN Telecom         Long Distance Charges         \$11.22           BCN Telecom         Long Di	=	**	
Rocky Min Power         Monthly Utilities         \$8,236.60           Rose Holding Inc.         Parts for Plow Truck         \$2,109.86           Sam's Club         Office Supplies         \$33.86           Sam's Club         Vending Supplies         \$44.46           Sam's Club         Concession Supplies         \$45.44           Union Telephone         Cell Phone Services         \$423.12           Wam-WCCA         Energy Lease Program         \$650.00           Wyo. Dept. of Revenue         Annual Sales and use taxes         \$152.06           Wyo Machinery Company         Snow Removal Supplies         \$1,144.81           WAM         Winter Workshop Registration for Mayor and Council         \$600.00           Xerox         Lease Payment         \$37.00           Xesi Document Solutions         Contract Base charge and copy overage         \$360.93           Torand Total         Torand Total         \$37.00           Bills To Be Paid February         16th, 2023 AS FOLLOWS:         \$31.49.11           BCN Telecom         Long Distance Charges         \$11.22           BOMgaars         Screws for PWD         \$11.09           Carbon Power and Light         Monthly Charge         \$33.37           City of Laramie         Tipping Fees         \$1.388.9	-	**	
Rose Folding Inc.         Parts for Plow Truck         \$2,109.86           Sam's Club         Office Supplies         \$33.86           Sam's Club         Concession Supplies         \$44.46           Sam's Club         Concession Supplies         \$56.48           Union Telephone         Cell Phone Services         \$423.12           Wam-WCCA         Energy Lease Program         \$650.00           Wyo. Dept. of Revenue         Annual Sales and use taxes         \$152.06           Wyo Machinery Company         Sone Removal Supplies         \$1,144.81           WAM         Winter Workshop Registration for Mayor and Council         \$600.00           Xerox         Lease Payment         \$3360.93           Kesi Document Solutions         Contract Base charge and copy overage         \$3360.93           BCN Telecom         Long Distance Charges         \$11.28           BIskeman Propane         Propane for WTP         \$1.467.00           Balakeman Propane         Propane for WTP         \$1.467.00           Balakeman Propane         Propane for WTP         \$1.467.00           Carbon County Clerk         New Title Fees         \$15.00           Carbon Power and Light         Monthly Charge         \$33.37           City of Laramie         City Cartella and King <td></td> <td></td> <td></td>			
Sam's Club         Office Supplies         \$33.86           Sam's Club         Concession Supplies         \$44.46           Sam's Club         Concession Supplies         \$56.48           Union Telephone         Cell Phone Services         \$423.12           Wam-WCCA         Energy Lease Program         \$650.00           Wyo. Dept. of Revenue         Annual Sales and use taxes         \$152.06           Wyo Machinery Company         Snow Removal Supplies         \$1,144.81           WAM         Winter Workshop Registration for Mayor and Council         \$600.00           Xerox         Lease Payment         \$37.00           Xest Document Solutions         Contract Base charge and copy overage         \$360.93           Torand Total         \$31,491.11           Bills To Be Paid February         16th, 2023 AS FOLLOWS:           BCN Telecom         Long Distance Charges         \$112.28           Blakeman Propane         Propane for WTP         \$1,467.00           Bomgaars         Screws for PWD         \$11.09           Carbon County Clerk         New Title Fees         \$15.00           Carbon Power and Light         Monthly Charge         \$33.37           City of Laramie         Tipping Fees         \$1.358.91           Corthell and King </td <td>•</td> <td></td> <td></td>	•		
Sam's Club         Vending Supplies         \$44.46           Sam's Club         Concession Supplies         \$56.48           Union Telephone         Cell Phone Services         \$423.12           Wam-WCCA         Energy Lease Program         \$650.00           Wyo Dept. of Revenue         Annual Sales and use taxes         \$152.06           Wyo Machinery Company         Snow Removal Supplies         \$1,144.81           WAM         Winter Workshop Registration for Mayor and Council         \$600.00           Xerox         Lease Payment         \$37.00           Xesi Document Solutions         Contract Base charge and copy overage         \$360.93           Grand Total         *31,491.11           Bills To Be Paid February         16th, 2023 AS FOLLOWS:           BCN Telecom         Long Distance Charges         \$112.28           Bakeman Propane         Propane for WTP         \$1,467.00           Bomgaars         Screws for PWD         \$10.99           Carbon County Clerk         New Title Fees         \$15.00           Carbon Power and Light         Monthly Charge         \$33.37           City of Laramic         Tipping Fees         \$13.58.91           Corthell and King         Legal Services         \$780.00           Dana Kepner Compan	_		
Sam's Club         Concession Supplies         \$56.48           Union Telephone         Cell Phone Services         \$423.12           Wam-WCCA         Energy Lease Program         \$650.00           Wyo. Dept. of Revenue         Annual Sales and use taxes         \$152.06           Wyo Machinery Company         Snow Removal Supplies         \$1.144.81           WAM         Winter Workshop Registration for Mayor and Council         \$600.00           Kerox         Lease Payment         \$37.00           Xesi Document Solutions         Contract Base charge and copy overage         \$360.93           Grand Total         \$31,491.11           Bills To Be Paid February 16th, 2023 AS FOLLOWS:           BCN Telecom         Long Distance Charges         \$11.228           Blakeman Propane         Propane for WTP         \$1.467.00           Bomgaars         Screws for PWD         \$10.09           Carbon County Clerk         New Title Fees         \$15.00           Carbon Power and Light         Monthly Charge         \$33.37           City of Laramie         Tipping Fees         \$1,358.91           Corthell and King         Legal Services         \$780.00           Dana Kepner Company         Water Repair supplies         \$42.12           Elk Mru		**	
Union Telephone         Cell Phone Services         \$423.12           Wam-WCCA         Energy Lease Program         \$650.00           Wyo. Dept. of Revenue         Annual Sales and use taxes         \$152.06           Wyo Machinery Company         Snow Removal Supplies         \$1,144.81           WAM         Winter Workshop Registration for Mayor and Council         \$600.00           Xerox         Lease Paymen         \$37.00           Xesi Document Solutions         Contract Base charge and copy overage         \$360.93           Grand Total         \$31.491.11           Bills To Be Paid February         16th, 2023 AS FOLLOWS:           BCN Telecom         Long Distance Charges         \$112.28           Blakeman Propane         Propane for WTP         \$1,467.00           Bomgaars         Screws for PWD         \$10.99           Carbon County Clerk         New Title Fees         \$15.00           Carbon Power and Light         Monthly Charge         \$33.37           City of Laramie         Tipping Fees         \$1.388.91           Corthell and King         Legal Services         \$780.00           Dana Kepner Company         Water Repair supplies         \$542.12           Elk Min Onsite Towing         Vehicle Towing Expenses         \$340.00 <tr< td=""><td>Sam's Club</td><td></td><td></td></tr<>	Sam's Club		
Wam-WCĆA         Energy Lease Program         \$650.00           Wyo. Dept. of Revenue         Annual Sales and use taxes         \$15.20           Wyo Machinery Company         Snow Removal Supplies         \$11,44.81           WAM         Winter Workshop Registration for Mayor and Council         \$600.00           Xerox         Lease Payment         \$37.00           Xesi Document Solutions         Contract Base charge and copy overage         \$36.93           Grand Total         \$31,491.11         BIlls To Be Paid February         16th, 2023 AS FOLLOWS:           BCN Telecom         Long Distance Charges         \$112.28           Blakeman Propane         Propane for WTP         \$1,467.00           Bomgaars         Screws for PWD         \$10.99           Carbon County Clerk         New Title Fees         \$15.00           Carbon Power and Light         Monthly Charge         \$33.37           City of Laramie         Tipping Fees         \$1,358.91           Corthell and King         Legal Services         \$780.00           Dana Kepner Company         Water Repair supplies         \$542.12           Elk Mtn Onsite Towing         Vehicle Towing Expenses         \$340.00           Engineering Associates         Engineering Fees-Phase 2 Old Town Waterline Rehab         \$12,878.84 <td>Union Telephone</td> <td></td> <td>\$423.12</td>	Union Telephone		\$423.12
Wyo Machinery Company         Snow Removal Supplies         \$1,144.81           WAM         Winter Workshop Registration for Mayor and Council         \$600.00           Xerox         Lease Payment         \$37.00           Xesi Document Solutions         Contract Base charge and copy overage         \$360.93           Grand Total         \$31,491.11           BIIIS To Be Paid February         I6th, 2023 AS FOLLOWS:           BCN Telecom         Long Distance Charges         \$112.28           Blakeman Propane         Propane for WTP         \$1,467.00           Bomgaars         Screws for PWD         \$10.99           Carbon County Clerk         New Title Fees         \$15.00           Carbon Power and Light         Monthly Charge         \$333.37           City of Laramie         Tipping Fees         \$1,358.91           Corthell and King         Legal Services         \$780.00           Dana Kepner Company         Water Repair supplies         \$340.00           Elik Min Onsite Towing         Vehicle Towing Expenses         \$340.00           Engineering Associates         Engineering Fees-Phase 2 Old Town Waterline Rehab         \$12.57.00           Hanna Headlight         Monthly Website Fee         \$45.00           Honey Wagon Sanitation         Potty         \$2,	Wam-WCCA	Energy Lease Program	\$650.00
WAM         Winter Workshop Registration for Mayor and Council         \$600.00           Xerox         Lease Payment         \$37.00           Kesi Document Solutions         Contract Base charge and copy overage         \$360.93           Grand Total         ***         ***           Bills To Be Paid February Ioth, 2023 AS FOLLOWS:           BCN Telecom         Long Distance Charges         \$11.228           BIAKeman Propane         Propane for WTP         \$1,467.00           Bomgaars         Screws for PWD         \$10.99           Carbon County Clerk         New Title Fees         \$15.00           Carbon Power and Light         Monthly Charge         \$33.37           City of Laramic         Tipping Fees         \$1.358.91           Corthell and King         Legal Services         \$780.00           Dana Kepner Company         Water Repair supplies         \$542.12           Elk Mtn Onsite Towing         Vehicle Towing Expenses         \$340.00           Energy Labs         Annual Fee for CCR Certification         \$12.500           Engineering Associates         Engineering Fees-Phase 2 Old Town Waterline Rehab         \$12.878.84           Hanna Headlight         Monthly Website Fee         \$45.00           Honey Wagon Sanitation         Potty	Wyo. Dept. of Revenue	Annual Sales and use taxes	\$152.06
Xerox         Lease Payment         \$37.00           Xesi Document Solutions         Contract Base charge and copy overage         \$36.093           Grand Total         \$31,491.11           Bills To Be Paid February         Ion, 2023 AS FOLLOWS:           BCN Telecom         Long Distance Charges         \$112.28           Blakeman Propane         Propane for WTP         \$1,467.00           Bomgaars         Screws for PWD         \$10.99           Carbon County Clerk         New Title Fees         \$15.00           Carbon Power and Light         Monthly Charge         \$33.37           City of Laramie         Tipping Fees         \$1,358.91           Corthell and King         Legal Services         \$780.00           Dana Kepner Company         Water Repair supplies         \$542.12           Elk Mtn Onsite Towing         Vehicle Towing Expenses         \$340.00           Engineering Associates         Engineering Fees-Phase 2 Old Town Waterline Rehab         \$12,878.84           Hanna Home Town Market         Brake fluid for-PWD, Cat Food-waste station         \$36.37           Honey Wagon Sanitation         Potty         \$2,167.98           Jon Ostling         Meal Reimbursement         \$2.284           Long Building Technologies         Equipment for HVAC System and Mai	Wyo Machinery Company	Snow Removal Supplies	\$1,144.81
Kesi Document Solutions         Contract Base charge and copy overage         \$31,491.1           Grand Total         \$31,491.1           BCN Telecom         Long Distance Charges         \$112.28           Blakeman Propane         Propane for WTP         \$1,467.00           Bomgaars         Screws for PWD         \$10.99           Carbon County Clerk         New Title Fees         \$15.00           Carbon Power and Light         Monthly Charge         \$33.37           City of Laramie         Tipping Fees         \$1,358.91           Corthell and King         Legal Services         \$780.00           Dana Kepner Company         Water Repair supplies         \$34.00           Energy Labs         Annual Fee for CCR Certification         \$12,58.00           Engineering Associates         Engineering Eese-Phase 2 Old Town Waterline Rehab         \$12,878.84           Hanna Headlight         Monthly Website Fee         \$45.00           Hanna Home Town Market         Brake fluid for-PWD, Cat Food-waste station         \$36.37           Honey Wagon Sanitation         Potty         \$2,167.98           Jon Ostling         Meal Reimbursement         \$22.84           Long Building Technologies         Equipment for HVAC System and Maintenance Plan         \$9.564.01	WAM	Winter Workshop Registration for Mayor and Council	\$600.00
Grand Total         Sal,491.11           Bills To Be Paid February 16th, 2023 AS FOLLOWS:           BCN Telecom         Long Distance Charges         \$112.28           Blakeman Propane         Propane for WTP         \$1.467.00           Bomgaars         Screws for PWD         \$10.99           Carbon County Clerk         New Title Fees         \$15.00           Carbon Power and Light         Monthly Charge         \$33.37           City of Laramie         Tipping Fees         \$780.00           Corthell and King         Legal Services         \$780.00           Corthell and King         Legal Services         \$780.00           Dana Kepner Company         Water Repair supplies         \$542.12           Elk Mtn Onsite Towing         Vehicle Towing Expenses         \$340.00           Energy Labs         Annual Fee for CCR Certification         \$125.00           Engineering Associates         Engineering Fees-Phase 2 Old Town Waterline Rehab         \$12,878.84           Hanna Headlight         Monthly Website Fee         \$45.00           Hanna Home Town Market         Brake fluid for-PWD, Cat Food-waste station         \$2,167.98           Jon Ostling         Meal Reimbursement         \$2.167.98           Long Building Technologies         Equipmen			\$37.00
Bills To Be Paid February 16th, 2023 AS FOLLOWS:           BCN Telecom         Long Distance Charges         \$112.28           Blakeman Propane         Propane for WTP         \$1,467.00           Bomgaars         Screws for PWD         \$10.99           Carbon County Clerk         New Title Fees         \$15.00           Carbon Power and Light         Monthly Charge         \$33.37           City of Laramie         Tipping Fees         \$1,358.91           Corthell and King         Legal Services         \$780.00           Dana Kepner Company         Water Repair supplies         \$542.12           Elk Mtn Onsite Towing         Vehicle Towing Expenses         \$340.00           Energy Labs         Annual Fee for CCR Certification         \$125.00           Engineering Associates         Engineering Fees-Phase 2 Old Town Waterline Rehab         \$12,878.84           Hanna Headlight         Monthly Website Fee         \$45.00           Hanna Home Town Market         Brake fluid for-PWD, Cat Food-waste station         \$36.37           Roll off fees, Haul and Tipping Fees and Portable         \$2,167.98           Honey Wagon Sanitation         Potty         \$2,167.98           Jon Ostling         Meal Reimbursement         \$25.06           Long Building Technologies         E	Xesi Document Solutions	Contract Base charge and copy overage	<u>\$360.93</u>
BCN Telecom         Long Distance Charges         \$112.28           Blakeman Propane         Propane for WTP         \$1,467.00           Bomgaars         Screws for PWD         \$10.99           Carbon County Clerk         New Title Fees         \$15.00           Carbon Power and Light         Monthly Charge         \$33.37           City of Laramie         Tipping Fees         \$1,358.91           Corthell and King         Legal Services         \$780.00           Dana Kepner Company         Water Repair supplies         \$542.12           Elk Mtn Onsite Towing         Vehicle Towing Expenses         \$340.00           Energy Labs         Annual Fee for CCR Certification         \$125.00           Engineering Associates         Engineering Fees-Phase 2 Old Town Waterline Rehab         \$12,878.84           Hanna Headlight         Monthly Website Fee         \$45.00           Hanna Home Town Market         Brake fluid for-PWD, Cat Food-waste station         \$36.37           Roll off fees, Haul and Tipping Fees and Portable         \$2,167.98           Honey Wagon Sanitation         Potty         \$2,167.98           Jon Ostling         Meal Reimbursement         \$22.84           Long Building Technologies         Equipment for HVAC System and Maintenance Plan         \$9,564.00	Grand Total		\$31,491.11
BCN Telecom         Long Distance Charges         \$112.28           Blakeman Propane         Propane for WTP         \$1,467.00           Bomgaars         Screws for PWD         \$10.99           Carbon County Clerk         New Title Fees         \$15.00           Carbon Power and Light         Monthly Charge         \$33.37           City of Laramie         Tipping Fees         \$1,358.91           Corthell and King         Legal Services         \$780.00           Dana Kepner Company         Water Repair supplies         \$542.12           Elk Mtn Onsite Towing         Vehicle Towing Expenses         \$340.00           Energy Labs         Annual Fee for CCR Certification         \$125.00           Engineering Associates         Engineering Fees-Phase 2 Old Town Waterline Rehab         \$12,878.84           Hanna Headlight         Monthly Website Fee         \$45.00           Hanna Home Town Market         Brake fluid for-PWD, Cat Food-waste station         \$36.37           Roll off fees, Haul and Tipping Fees and Portable         \$2,167.98           Honey Wagon Sanitation         Potty         \$2,167.98           Jon Ostling         Meal Reimbursement         \$22.84           Long Building Technologies         Equipment for HVAC System and Maintenance Plan         \$9,564.00	Bills To Be Paid February	16th, 2023 AS FOLLOWS:	
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<b>Grand Total</b> \$49,057.93		Base charge and copy overage	<u>\$280.41</u>
	Grand Total		\$49,057.93

Cm. Sikes moved to approve Income Statement for January 2023, Financial Summary for January, Ratify Bills Paid January 31st 2023, January Payrolls, and Bills to be paid February 16<sup>th</sup>, 2023, Cm. Dys seconded the motion. The motion carried with all present members voting aye.

## **VISITORS:**

None

# **COUNCIL COMMENTS:**

Cm. Sikes asked if the council could be informed via phone call, email, workshop, etc. on larger purchases.

#### **UNFINISHED BUSINESS:**

APPROVAL TO APPROVE THE 3<sup>rd</sup> AND FINAL READING OF ORDINANCE 397, AN ORDINANCE AMENDING THE ANNUAL FISCAL YEAR 2022-2023 BUDGET TO INCLUDE UNEXPENDED MONIES FOR THE HANNA MARSHAL'S OFFICE AND REC CENTER ACQUIRED BY APPLYING FOR LOCAL GRANTS.

Cm. Sikes moved to approve the 3<sup>rd</sup> and final reading of ordinance 397, an ordinance amending the annual fiscal year 2022-2023 budget to include unexpended monies for the Hanna Marshal's Office and Rec Center acquired by applying for local grants. Cm. Dys seconded the motion. Motion carried with all present members voting aye.

## **NEW BUSINESS:**

APPROVAL TO HAVE MAYOR, COUNCIL AND STAFF SIGN FINANCIAL DISCLOSURES.

Cm. Sikes made a motion to approve, **approval to have Mayor**, **Council**, **and staff sign financial disclosure forms.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

#### APPROVAL TO HIRE A TOWN ATTORNEY:

Cm. Sikes made a motion to approve hiring Sundahl, Powers Kapp & Martin, LLC out of Cheyenne at the new Town Attorney firm. Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO CHANGE THE WYOMING COMMUNITY GAS 2023-2024 DISTRUBUTION FOR TOWN PROJECTS TO HELP PUCHASE NEW POOL STAIRS INSTEAD OF PUTTING THE MONIES INTO THE OUT DOOR REST ROOM FUND THIS YEAR.

Cm. Dys moved to change the Wyoming Community Gas Contribution for 2023-2024 to help pay for new pool stairs instead of going into the outdoor restroom fund this year. Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF PROPOSAL FROM LONG'S TECHNOLOGY FOR THE POOL HEAT EXCHANGER VALVE REPLACEMENT

Cm. Sikes moved to approve the proposal from Long's Technology for the pool heat exchanger valve replacement. Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO HAVE MAYOR OSTLING SIGN AS A CO-SIGNER FOR BANK OF COMMERCE.

Cm. Sikes moved to **approve to have Mayor Ostling sign as a co-signer for Bank of Commerce.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF AN MOU FOR SERVICES FOR A ONE-TIME ISSUE WITH THE TOWN OF HANNA AND CORTHELL AND KING, P.C. FOR HELP WITH A BENCH TRIAL.

Cm. Dys moved to approve an MOU for Services for a one-time issue with the Town of Hanna and Corthell and King, P.C. for help with a bench trial. Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF RESOLUTION 2023-584, A RESOLUTION APPROVING SUBMITTAL OF A FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE TOWN OF HANNA FOR \$8,003.00 FOR REIMBURSEMENT FOR THE EQUIPMENT PURCHASED FROM HCJPB FOR THE WASTE STATION.

Cm. Dys moved to approve resolution 2023-584, a resolution approving submittal of a federal mineral royalty capital construction account grant application to the state loan and investment board on behalf of the governing body for the Town of Hanna for \$8,003.00 for reimbursement for the equipment purchased from HCJPB for the waste station. Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

DISCUSSION/APPROVAL OF A WIND TURBINE VARIANCE REQUEST SUBMITTED BY JON OSTLING.

Discussion was moved to March due to the Mayor not being able to be involved in conversation and not enough council members in attendance to make a quorum.

APPROVAL OF RESOLUTION 2023-587, A RESOLUTION CREATING A SERVICE CONTRACT BETWEEN THE TOWN OF HANNA AND THE HANNA BASIN HISTORICAL SOCIETY.

Cm. Dys moved to approve Resolution 2023-587, A Resolution creating a service contract between the Town of Hanna and the Hanna Basin Historical Society, with deleting the phone bill, the museum will take care of the monthly phone bill. Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF ORDINANCE 396, ON THE 1<sup>ST</sup> READING, AN ORDINANCE UPDATING SECTION 13.04.030, ITEM K, #1, AND 2, SECTION 13.04.040, SECTION 13.08.030 ITEM F, #1A., AND #3A., ITEM 4 AND ITEM 5A., SECTION 13.08.032, AND, SECTION 13.08.032 ITEM C, 1 AND 2, AND DELETING SECTION 13.12.010 OF CHAPTER 13 OF THE HANNA MUNICIPAL CODE BOOK, WATER AND SEWER SYSTEMS.

Cm Sikes moved to approve on the 1<sup>st</sup> reading, an Ordinance updating section 13.04.030, item K, #1, and 2, section 13.04.040, section 13.08.030, item F, #1A, and #3A, item 4 and item 5a, section 13.08.032, and section 13.08.032 item C, 1 and 2, and reviewing section 13.12.010 at the March 9<sup>th</sup> workshop, of Chapter 13 of the Hanna Municipal Code Book, Water and Sewer Systems. Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF RESCINDING RESOLUTION 2023-582, A RESOLUTION CHANGING THE TOWN COUNCIL MEETING TIME TO 7:00PM, AND TO CONTINUE WITH THE 6:30 PM MEETING START TIME.

Cm. Dys moved to approve rescinding Resolution 2023-582, A Resolution changing the Town Council Meeting time to 7:00 P.M. and to continue with the 6:30 pm meeting time. Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL SENDING OUT AN RFP, TO OBTAIN A CPA FOR THE TOWN OF HANNA FOR THE PURPOSE OF HANDLING YEARLY AUDITS.

Cm. Dys moved to approve sending out an RFP, to obtain a CPA for the Town of Hanna for the purpose handing yearly audits. Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

# **CITIZEN PARTICIPATION:**

A citizen voiced opinion to make workshop agendas have more detail. Another citizen voiced opinion to look into keeping the Non-User Agreement.

## **MAYOR COMMENTS:**

Mayor Ostling explained to audience why we keep water deposits on the books, to help recover finally billing amounts when services are disconnected.

Gave council a letter from the Federal Energy Commission to review

Next workshop on March 9<sup>th</sup>, 2023, would like to look at rescinding the wind and solar Energy ordinances.

During budget workshops still looking for ways to reduce utility bill

ADJOURNMENT:		
Meeting adjourned at 8:15 pm		
Vivian Gonzales	Jon Ostling	
Clerk/Treasurer	Mayor	